

Village of Bull Valley
Board of Trustees - Minutes
May 29, 2018
Stickney House – 1904 Cherry Valley Rd., Bull Valley, IL. 60098

President Berendt called the meeting to order at 10:05 a.m. On roll call those Trustees present were Bailey, Kleinschmidt and O'Brien. Trustees Ellinghausen and Kantecki were absent. Village Administrator Vance, Road Supervisor Koch and Admin Assistant Lindner were also present.

Appointment of Trustee

Trustee Bailey, seconded by Trustee O'Brien, moved to approve the appointment of Peter Bruhn to fill out the term left vacant when Trustee Helms resigned. The motion passed by a sign of aye. Mr. Bruhn was sworn in as Trustee.

Approval of Previous Minutes

Trustee Bailey, seconded by Trustee O'Brien, moved to approve the minutes of the April 30, 2018 meeting as presented. The motion passed.

Appointment of Patrick Skvoritz

Mr. Skvoritz was not able to be present at this meeting,

Review of Action List from April Meeting

Financial Statements were corrected, the county dispatch fee will be investigated later, a letter was sent out to all dog park members reminding them of the rules especially regarding children in the park, and the DUI policy will be on the agenda next month.

Consent Agenda

Trustee O'Brien, seconded by Trustee Bruhn, moved to approve the following documents that were on the consent agenda:

Village President's Report
Village Administrator's Report
Village Clerk's Report
Admin Assistants Report

The motion passed. The Police Sergeant report will be included in next month's packet.

Resolution setting fees and clarifying conditions for small wireless cell deployments

There will be an Ordinance prepared for the June meeting.

Liaison Reports

Finance

Accounts Payable/ Financial Statements

Trustee Kleinschmidt, seconded by Trustee Bailey, moved to approve the accounts payables as of May 28, 2018 in the amount of \$26,441.36, contingent on Trustee Ellinghausen approving the Baxter & Woodman bill. On roll call vote those Trustees voting aye were Bailey, Bruhn, Kleinschmidt and O'Brien. There were no nay votes and the motion passed.

The Trustees reviewed the financial statement with Trustee Kleinschmidt and discussed the transfer to reserve funds for this year. It was noted all donations to the village are to be deposited in 5/3rd Bank. On a motion duly made and seconded the Financial statement was approved.

Discussion of Greenwood Drainage District Real Estate Taxes

This discussion was tabled.

Procedures for Outside Accountant Re: Financial Reporting

Trustee Kleinschmidt and Administrator Vance will get together to discuss this.

Preliminary Discussion of 2018-19 Appropriations

Trustee Kleinschmidt is working on this and will have it ready next month,

Approval of Cost of Office Move

Two bids were received for the work needed to move the offices. Trustee Bailey, seconded by Trustee O'Brien, moved to approve the bid from Maddock Builders in the amount of \$650.00. On roll call vote those Trustees voting aye were Bailey, Bruhn, Kleinschmidt and O'Brien. There were no nay votes and the motion passed. The move will be scheduled for sometime in June.

Roads

Cherry Valley Road Culvert Bid Approved

Trustee O'Brien, seconded by Trustee Bailey, moved to waive the requirement of 3 bids for a public works project because of the immediate need to do the work, the company being considered was approved by Trustee Ellinghausen and the village engineers feel it is a good value for the village. The motion passed by a sign of aye.

Trustee Kleinschmidt, seconded by Trustee Bailey, moved to approve the bid from Schaal Contracting to repair the failing/rusted out 36" CMP culvert near 3003 Cherry Valley Road with the price not to exceed \$4,200.00, with the understanding that the board is waiving the requirement for 3 bids because of the stated reasons. The scope of work includes excavation as needed, patching of failed section of culvert with metal/plastic drainage pipe material and mastic joint material, granular backfill and backfill and haul off and clean up. The quote does not include any landscape restoration, asphalt patching or erosion control. On roll call those Trustees voting aye were Bailey, Bruhn, Kleinschmidt and O'Brien. There were no nay votes and the motion passed.

Baxter & Woodman Pavement Management Plan

Trustee Kleinschmidt, seconded by Trustee O'Brien, moved to approve the work order for Baxter & Woodman to update the existing 5-year pavement management plan with the cost not to exceed \$2,600.00. On roll call those Trustees voting aye were Bailey, Bruhn, Kleinschmidt and O'Brien. There were no nay votes and the motion passed.

Discussion of Road Improvements for 2018

Trustees Kleinschmidt and Ellinghausen will meet to discuss which roads should be addressed based on travel and conditions. Trustee Kleinschmidt explained the Village needs to do at least 1 mile of road each year and base the work on specs from a previous road project. Zimmerman Road in Woodstock was done, and the specs used for this road will work for the Village. The projects will be bid on an individual basis and doing it this way should allow the village to do the 1+ mile each year.

Parks and Grounds

Stickney Barn Painting

The painting will be done this weekend, weather permitting. Administrator Vance will arrange for a lift for Saturday. Mr. Koch will get the tools together and Trustee Bruhn will get the roller covers.

**Planning and Zoning
Cell Tower Hearing**

The engineers have given their approval to go forward with the cell tower hearing. A new date, time and place will be arranged. The petitioners have been notified the hearing will not proceed if their escrow account has not been fully funded.

Community Solar

The Village has received a petition from "SOL Smart" to install a solar farm on the same parcel as the proposed cell tower. Planning and Zoning will continue to review requirements for solar installation in the village.

Public Safety

Sergeant Dickens will be doing research into leasing new squad cars.

MCCOG Meeting

Homeless shelter

The Village was asked to contribute money to a homeless shelter being constructed in Woodstock. The Trustees felt this was a much-needed project and were very supportive of the initiative but at this time the village is not in the position to support it financially.

Jack Franks Proposal

Mr. Franks has asked the Village to support his proposal to restrict the sale of cigarettes to only persons over the age of 21. This was tabled to next month to find out more information, especially how this might impact businesses in the village.

Executive Session

Trustee Bailey, seconded by Trustee Kleinschmidt, moved to go into executive session at 12:02 p.m. pursuant to 5 ILCS 120/2 (c) (1) the appointment, employment, compensation discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On roll call those Trustees voting aye were Bailey, Bruhn, Kleinschmidt and O'Brien. There were no nay votes and the meeting was closed at 12:02 p.m. On a motion made by Trustee Kleinschmidt and seconded by Trustee O'Brien the meeting was reopened at 12:35 pm.

No action was taken on what was discussed in the executive session.

Motion to Adjourn

Trustee Kleinschmidt moved to adjourn the meeting at 12:36 p.m.

Action List from Meeting:

- No refusal DUI policy
- Corrected Budgets in packets
- Cistern repaired at dog park
- Accounting of Taxes received from gaming in the Village